

Trivets event Wednesday 2 July 2025; planning meeting Thursday 13 March at Daffodils cafe, Penrith beginning at 10.30 am

Present: Bill O, Nigel P, Mike B, Claire, Phil B, Rosie, Eileen, Geoff, Nigel, Alison, CJ, Stuart, Len

1. Venue; Dalston Victory Hall was booked.
2. Routes; Mike produced 2 routes of 100m/100k comprising a figure of 8 around Dalston as used on our previous Trivets event. It was agreed that each half of each route would be put on the runs list to familiarise people with the routes, probably run in conjunction with some ride leader training.

MB

3. Catering; There was concern that asking people to 'buy their own' at a cafe en route was asking too much of a cafe, at least for the morning break. Claire and Mike will check whether Mosedale Meeting House could supply tea/coffee/cake at an all-inclusive rate and Alison will check whether the Pear Tree cafe could make a similar offer for coffee/tea in the afternoon for the 100 milers. The alternative for the afternoon stop was provision by campervan. Claire was considering whether biscuits would be sufficient for riders at the end of the day.

AS/CB/MB

4. Numbers; a cap of 60 was agreed.
5. Risk assessment; It would be helpful if the group leaders (2 per group of 6 entrants) could have highlighted in advance the possible hazards /pinch points, especially if they could be alerted by Garmin. It was agreed that this would be assessed when the rides were on the runs list in advance of the event. Cycling UK have a standard risk assessment form which we have to complete and we must be sure not to overlook issues at the Victory Hall which is on a busy road and we must seek to minimise the risk of people obstructing traffic or pedestrians on the pavement. We will also need to check the route again in the week before the event.
6. Timetable; it was agreed that the catering details would be confirmed by email. We need as much as possible in place by the next meeting on Monday 9th June. Bill had drafted additional details and a form for entrants to complete and it was agreed this would be linked to the website as soon as possible with a closing deadline 2 weeks before the event.
7. Publicity; Flyers had been produced and circulated, Bill had written to 2022 event entrants and Alison to club secretaries. Nigel P will follow up with Scottish clubs. Geoff will email all local CUK members and we will register the event with Cycling UK (essential for insurance purposes) and post the event on the CUK website events page. Alison will contact U3A groups. We need also to contact the Herald and also Eden Runners who have a large membership which includes many cyclists.

GA/NP/AS

8. Volunteer roles; Bill will supply words for Geoff to do the link. We will list available roles including 'anything' and include the time for which volunteers can be available.
9. Other issues; it was thought that not all participants might wish to sign up for Google tracking. It was agreed we would ask group leaders to sign up for this as well as any participants who were not in a group.
10. Next meeting dates; Monday 9th June at 10.30 am probably at Daffodils (tbc)

AS